AGRIBUSINESS MANAGEMENT PROGRAMME APPLICATION FORM

The Agribusiness Management Programme provides value chain stakeholders across the Agricultural sector in Ghana with an innovative and stimulating learning experience over six months. The programme integrates classroom knowledge and theory with action learning to nurture agribusiness managers and leaders who apply practical skills and solutions to their roles in organisations. Programme features include an action learning project, coaching and mentoring, field trips and simulations.

Selection Criteria
The ideal AgMP participant has the following:

- Five to ten years’ work experience, with some at middle management/executive level
- A minimum of a degree or an equivalent professional qualification/diploma
- Proficiency in English Language
- Competence in MS Word, Excel, PowerPoint and a web browser

Leadership Potential – your experience, letters of recommendation and shared motivation, commitment and aspirations in your personal statement should demonstrate your leadership and impact potential in your organization and society.

INSTRUCTIONS
Please ensure ALL questions are answered using CAPITAL letters only

Completed application form should be submitted by email to:

(E) admissions@aabschools.com
(T) 233-24-326-0823

Or in person:
Ms Anna Nanor
Center for Management Development (CMD)
Ghana Institute of Management and Public Administration
Accra, Ghana.

APPLICATION PROCESS
1. Incomplete application forms will NOT be processed. It is your responsibility to fill out the entire form and attach documents where applicable. If you are unsure about a question, please contact us; we are happy to clarify any issues you may have.
2. Completing the application form does not guarantee admission
3. Only shortlisted candidates will be contacted for an interview
4. Selected candidates will be required to pay a commitment fee upon confirmation. Non-payment of the fee will result in disqualification of the candidate
5. Tuition fee: Ghs5,200.00 per participant
6. Full/partial scholarships sponsored by the Bill & Melinda Gates foundation may be offered.

DEADLINE DATE FOR APPLICATIONS: 25th April 2014
GENERAL INFORMATION

Name:
__________________________________________________________________________________________________________
(As you would like it to appear on your certificate. Please underline the surname)

Name you would like to be called:
__________________________________________________________________________________________________________
(For nametags)

Company or organisation:
__________________________________________________________________________________________________________

Current job title:
__________________________________________________________________________________________________________

Company street address:
__________________________________________________________________________________________________________

Company telephone numbers:
__________________________________________________________________________________________________________

Direct telephone number: __________________ Office email address: __________________

Company website address:
__________________________________________________________________________________________________________

PERSONAL INFORMATION

Mobile Number: __________________ Personal email: __________________

Residential address:
__________________________________________________________________________________________________________

Nationality: __________________ Date of Birth (dd/mm/yy): __________________

Marital Status: __________________ Number of children: __________________

ORGANISATION INFORMATION

Please check your current industry.

☐ Commercial Farm ☐ Bank/Financial Institution ☐ NGO/Dev Organization
☐ Education/Training ☐ Farm Equipment ☐ Farm Inputs
☐ Food Processor ☐ Food Retailer ☐ Food Service/Restaurant
☐ Food Wholesaler ☐ Govt/Public Sector ☐ Research/Development
☐ Market Information/ICT ☐ Other (specify) ______________________________
Structure of Business:

[E.g. Ltd, NGO, Partnership, Sole Proprietorship, etc.]

Company products and services:

Total no. employees: __________ No. employees under your direct responsibility: __________

Annual revenue (=GHC=): __________________________ Is your company a subsidiary? [Y/N]: _________

No. Target Beneficiaries in Project/Portfolio: __________________________

Name and title of person you report to: ______________________________________________________

Please describe your organizational hierarchy and attach an organisational chart showing your own position clearly labelled. If your organization is a member of a group, indicate its location in the group.

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PROFESSIONAL EXPERIENCE

Please list the organisations you have worked for and your positions within them, starting with your current one. If all positions are in the same company, please give the major promotional sequence. (If the available space is insufficient, make use of extra sheets of paper)

<table>
<thead>
<tr>
<th>NAME OF COMPANY</th>
<th>POSITION HELD</th>
<th>FROM Month/Year TO Month/Year</th>
<th>TOTAL WORKFORCE/STAFF STRENGTH</th>
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**EDUCATION**

Education completed, starting with the most recent

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<th>Institution</th>
<th>Location</th>
<th>Time Period</th>
<th>Title or Degree Obtained</th>
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List below other formal academic courses, post-graduate work, and management programmes, etc, of three or more weeks in duration in which you have participated.

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**INTERNET ACCESS**

- At my home
- At my business
- Near my home
- Far from home
- Cannot access anywhere
- Do not use internet

**SELF-RATING OF COMPUTER SKILLS**

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<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
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Can you manage your work and household responsibilities while on the programme (5 days every 2 months for 6 months)?

**Please provide a brief description of your organization and/or project portfolio**

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Page 4 of 6
Please describe your current responsibilities in the organization

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Why do you want to attend this program? Please explain your objectives and goals

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Please describe what you think other program participants may learn from you (e.g. perspectives, skills, expertise).

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What are the top three challenges facing your organization and/or portfolio?

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What are the top three challenges facing you in your role?

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How did you learn about this programme?

☐ Direct mail package      ☐ Aagri.net/LBS website      ☐ Online advertisement      ☐ Social media
☐ Email notification      ☐ Internet search      ☐ Print advertisement
☐ Other (specify): ____________________________

DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION
Attach the following to your application form (this is not negotiable):

1. A letter of motivation/personal statement
2. Two letters of recommendation from professional references
3. A CV/Resume

SIGNATURE OF APPLICANT
I certify that all the information and accompanying material provided in connection with this application are authentic and accurate.

Print Full Name
__________________________________________________________

Signature       Date
_________________________________________________________  ____________________________